PURPLE GRIFFON
The IT Service Management Training & Consultancy Specialists

Course Title: BCS Foundation In Business Analysis	**Course Duration**: 3.0 Days
Exam: Included	**Exam Type**: Proctored Exam
Qualification: BCS Foundation Certificate In Business Analysis	

Course Syllabus

Our BCS Foundation In Business Analysis training course will cover the following topics:

Module 1: The Business Change Life Cycle

The role of the Business Analyst in the business change life cycle

- Producing the business case
- Other roles in the business change lifecycle

The framework for business analysis activities

- Relating business analysis to strategic analysis, definition, and IT systems analysis
- The holistic approach to business analysis

Module 2: Understanding the Strategic Context

Analyzing the business environment

- Internal and external environments
- Analyzing the business with SWOT analysis

Developing business metrics

- Identifying your Critical Success Factors (CSF)
- Creating Key Performance Indicators (KPI)
- Identifying critical success with the Balanced Business Scorecard

Module 3: Project Discipline for Business Analysis Studies

- Reading the Terms of Reference or Project Initiation Document
- OSCAR (objectives, scope, constraints, authority and resources)
- What does the business wish to achieve and deliver?
- Creating SMART objectives

Module 4: Understanding the Business Situation

Stakeholder identification

- Using the Stakeholder wheel
- Overview of investigative techniques

Representing a holistic view of the business situation

- Generating Rich pictures
- Making Mind Maps

Module 5: Analysing Stakeholder Perspectives

Stakeholder analysis and management

- Power/Interest Grid
- Stakeholder management strategies

Identifying and defining different perspectives

- Contrasting different stakeholder perspectives
- Analysing the root cause with CATWOE

Module 6: Analysing and Modelling Business Activities

Developing a Business Activity Model

- Depicting business perspectives with a Business Activity Model (BAM)
- Describing the BAM process and notation
- Identifying business events

Analysing business rules

- Distinguishing between business rule types
- Recognizing business rules levels of constraint

Building the Consensus Business Activity Model

- Identifying differences between business activity models
- Negotiating to resolve conflicts

Module 7: Identifying Potential Solutions

Gap analysis - comparing the ideal and existing systems

- Outlining the gap analysis process
- Identifying inputs to, and outputs from, gap analysis

Defining a new business model

- Exploiting areas for change - processes, people, technology and organization

Identifying requirements using business activity and business process models

- Classifying models that document and analyse requirements
- Recognizing data/processing requirements

Module 8: Making the Business Case

The Business Case lifecycle

- Structuring the business case
- Identifying and shortlisting options for business change

Identifying and categorizing costs and benefits

- Classifying tangible and intangible costs and benefits
- Investment appraisal techniques

Risk and impact identification, categorization, and management

- Identifying and assessing risk impact and probability
- Risk management approaches

Course Overview

Our three-day BCS Foundation In Business Analysis training course covers the range of concepts, approaches, and techniques applicable to Business Analysis.

Our BCS Foundation In Business Analysis training course will help you to understand how to identify and evaluate options for improving your business.

Course Learning Outcomes

BCS Membership Offer: If you do not hold a BCS certification and successfully pass the examination for this training course - you will be given one year's complementary BCS Membership. This offer is only valid for your first BCS qualification.

The BCS Foundation In Business Analysis certification can also be used as the knowledge-based specialist module for the Diploma In Business Analysis. It will provide a foundation for the range of BCS certificates in the areas of Business Analysis and Business Change.

Audience

Our BCS Foundation In Business Analysis training course is suitable for anyone requiring an understanding of Business Analysis including Business Analysts, Product Owners, Change Managers, IT Delivery Project Roles, Business Managers and their staff and those looking to move into a BA role.

Entry-Level Requirements

There are no formal entry-level requirements for our BCS Foundation In Business Analysis training course.

Recommended Reading

There is no recommended reading for our BCS Foundation In Business Analysis training course.

What's Included

For all virtual classroom training courses, a printed copy of the latest edition of the comprehensive course manual will be sent to your home address in good time for the start of your BCS Foundation In Business Analysis training course. In addition, a link will be emailed to you to enable you to access an electronic copy of the same comprehensive manual for convenient future reference.

Exam Information

You will receive all of the training you need to prepare for the BCS Foundation In Business Analysis examination. If you pass the examination, you will be awarded the BCS Foundation In Business Analysis certificate. You will also be one step closer to the BCS Diploma In Business Analysis. But that's not all, as well as covering the entire BCS syllabus, this training course will develop your SFIA skills, REQM, Level 3.

BCS Foundation In Business Analysis Examination:

- Type: 40 Multiple Choice Questions
- Duration: 60 Minutes
- Supervised: Yes
- Open Book: No
- Pass Mark: 26/40 (65%)
- Delivery: Digital

Candidate Responsibilities

- You need to complete registrations for both BCS and Questionmark.
- You will receive an email inviting you to register on the e-professional portal. Once you have completed this registration, you will be able to see the booking details that your training provider had given to BCS.
- The exam date and time may not reflect what you will book with Questionmark, but we will update this once the exam has taken place so your certificate will have the correct date.
- You will also receive an email with log in details for Questionmark. This will enable you to complete your registration and book your exam. The link for registering is here.
- If you are unable to see an assessment to schedule once you have registered, please contact BCS via customerservice@bcs.uk.
- If you're unable to select a remote proctored time and date, contact support@questionmark.com.

Create Proctor Session

- To select the exam date and time click on 'Schedule'. If you have multiple exams to schedule it is advised that you only schedule the exam you wish to take otherwise you may encounter an error 500 screen.
- If you do encounter this then please clear your browser cache before proceeding.

What's Next

If our BCS Foundation In Business Analysis training course is part of your BCS Diploma In Business Analysis programme, you have a choice of further modules which include:

- BCS Certificate In Business Analysis Practice
- BCS Certificate In Requirements Engineering

Additional Information

You will have developed the skills and knowledge to support successful business change programmes within your organisation.